

**Lebanon-Laclede County Library District
Minutes of Board of Trustees Meeting**

November 18, 2025

The Lebanon-Laclede County Library District Board of Trustees met Tuesday, November 18, 2025, at the Lebanon-Laclede County Library. President Mark Campbell called the meeting to order at 5:00pm.

Trustees present: Mark Campbell, Mike Simpson, Bob Scoby, Kerry Lewis, Susan Sellers, Michael Kinion, Glenn Lawrence, Lisa Anthony and Christine Hutson

Trustees absent:

With nine of nine Trustees present, a quorum was established.

Also present: Tina Chaney, Library Director; Erica Semsch, Assistant Library Director; Christal Haueter, Circulation Manager; Mark Spangler, Jim Lewis and Jack Silberberg

Agenda

Christine Hutson made a motion to approve the agenda as presented to the Board with the addition of including Public Comments and an Operating Policy Update to Old Business. Glenn Lawrence seconded. Motion passed 9-0.

Minutes from Oct 21, 2025

Mike Simpson made a motion to approve the minutes from October 21 as presented to the Board. Susan Sellers seconded. Motion passed 9-0.

Financials Report

Mike Simpson made note of the State Aid balance of \$12,835.07 and Athletes and Entertainers \$14,956.19. He reminded the Board that A&E is not budgeted for, as it's not guaranteed but State Aid is budgeted for each year. A \$1,500 payment under Automation/Technology was discussed and Tina said it could have been for Firewall. Tina was asked to provide bank statements to the Board each month in the meeting packets.

Mike Simpson made a motion to approve the October 2025 financials report. Christine Hutson seconded. The motion passed 9-0.

President's Report

President Mark Campbell said he wanted to thank all the volunteers for their support of the library.

Friends Update: Kerry Lewis, the Friends of the Library liaison, said the Friends are all ready for the 2nd Chance Sale on Saturday. The Friends started a sign-in sheet to keep track of their volunteer count to help with library's monthly numbers that are submitted for the statistical report. Kerry said the Friends are working on their bylaws—there was a correction made and it will be sent out to the Board. Bob Scoby said the Friends donated \$3,000 for large print books.

Foundation Update: Lisa Anthony, the Library Foundation Board's liaison, said the Board is reflecting on the Murder Mystery Fundraiser held in October and whether to have one in 2026. Lisa said the Festival of Trees Fundraiser is well underway and Nathan Warson is donating drone footage of the trees inside the library building. She said the Foundation is hoping to improve upon the Festival of Trees in 2026. She said the bid for the planters/barriers provided by the District Board is being considered.

Mark thanked everyone working on a committee and reminded the Board of the Strategic Plan. Mark said last week he and Tina met with Cole Karr, the ED of the American Association of Special Districts. Cole provided information on Special Districts—including key strategies (like creating a library newsletter) and being proactive rather than reactive with legislation. Mark said Tina and Cole will be in communication about possible Board Training on special districts.

Mark thanked Tina and Erica for attending the MLA Annual Conference and providing key takeaways to the Board. He said when committee meetings are held, to remember to take attendance and minutes. Discussion was held about whether that was necessary and it was recommended someone investigate what other committees do during meetings.

Mark discussed the importance of cultivating and fostering relationships of future, generational donors.

Director's Report

Tina Chaney emailed her report to the Board in advance.

Tina said the all-boards Christmas party is pushed to January. She reminded the Board of the upcoming of the Festival of Trees Fundraiser and went over the library's monthly numbers. Tina said she wanted to point out she had not asked for a bid yet from Jeremiah for replacement computer towers. She reminded the Board of the upcoming Friends 2nd Chance Book Sale.

Closed Session

Roll Call Vote:

Bob Scoby made a motion to go into Closed Session. Christine Hutson seconded. The Board took a Roll Call Vote to go into Closed Session at 5:24pm

Michael Kinnion, Secretary and Member	Yes
Christine Hutson, Member	Yes
Mark Campbell, President and Member	Yes
Lisa Anthony, Member	Yes
Susan Sellers, Member	Yes
Mike Simpson, Treasurer and Member	Yes
Glenn Lawrence, Vice President and Member	Yes
Bob Scoby, Member	Yes
Kerry Lewis, Member	Yes

The Closed Session ended at 5:39pm.

At 5:39pm Bob Scoby made a motion to exit Closed Session. Christine Hutson seconded. All approved 9-0.

New Business

Room Rates: Tina said the MO State Highway Patrol gives \$435 every month for meeting room usage. Christal Haueter said she reached out to other libraries and found a system used to schedule meeting rooms. Discussion was held about people using meeting rooms for longer than originally scheduled for. Staff should only let people use the meeting rooms for the time scheduled. Bob Scoby discussed an individual using the Missouri Room to sell medical insurance to their customers (using it as a meeting space but not paying the fee for a meeting room). Staff were instructed to put up a sign explaining the room is for research purposes only. Bob Scoby made a motion to inform the individual they cannot conduct business in the MO Research Room. Kerry Lewis seconded. Motion passed 8-0. Christine Hutson voted no.

Board Officers 2026: Mike Simpson nominated Kerry Lewis to replace him as Treasurer in 2026. Bob Scoby seconded. Kerry Lewis accepted.

Bob Scoby made a motion to re-elect the current Board Officers with the addition of Kerry Lewis as Treasurer. Mike Simpson seconded. Motion passed 9-0.

Old Business

Concrete Pillars: Glenn Lawrence discussed the two bids provided. He asked for a larger size from Poynter Concrete—this is possible but will cost more. Fourteen 30x30in planters would cost \$2,800 and ten 60in would cost \$3,750 each.

2026 Salaries: Salaries were approved in Closed Session last month. The budget will be adjusted should the Board vote again.

2026 Budget Vote: Mike Simpson made a motion to approve the proposed budget for 2026, as presented to the Board. Christine Hutson seconded. All approved 9-0.

Bylaws Update: Bob Scoby said there is no update at this time. Glenn Lawrence reminded the Board the bylaws need to explain an elected official cannot be appointed to the Board. Discussion was held concerning Board member term lengths needing to be discussed.

Bob Scoby left the meeting at 6:25pm.

Library Tour:

The Board took a tour of the Young Adult Corner and Study Rooms.

Public Comments

Jack Silberberg asked about the printer purchase in September—he said the topic was tabled in the Board meeting and Tina made the printer purchase. Mark Campbell said Tina told him, due to the tariffs, the cost of the printer went up so she made the purchase immediately. He said hopefully the future purchasing policy will cover these questions.

Christine Hutson asked for donations from the Board for their tree for the Foundation's fundraiser.

Mark Campbell discussed monetizing library services to communicate to the community what the library provides—to help gain support.

Adjournment

Susan Sellers made a motion to adjourn at 6:42pm. Glenn Lawrence seconded. Motion passed 8-0.